

Project Performance Plan

name or acronym that will be used for the project; Proponent Secretary – The Secretary to whom the proponent agency is assigned or the Secretary that is sponsoring an enterprise project; Proponent Agency – The agency that will be responsible for the management of the project; Prepared by – The person(s) preparing this document; Date/Control Number – The date the plan is finalized and the change or configuration item control number assigned.

A. Project Performance Plan Table

Project Business Objective	Performance Goal	Methodology	Schedule	Responsibility	Reports
SOW Approved	Define the develop of the scope of the project	Approval of the SOW	26 /11/2014	PM	Completed
Contract	Define the end of the marketing stage	Prepare the contract	2014-06-01	PM / Administration	Contract ready for signature
RFP Receipt	Define the contractor selection for the project	Bidding	19/1/2014	PMO / PM / Admin	ON schedule
Letter of Intent LOI	Assign the project to the chosen contract	LOI officially received	27/1/2014	PMO / PM	ON schedule
Executed Agreement / Signed Contract	Contractor committed to the project	Contractor sign contract	2017-03-02	PMO / PM / Admin	ON schedule
Commissioning	Define the start point of the project execution	Kick off meeting	2017-05-02	PM / P. team	ON schedule
Merchandises delivered	Good on site	site delivery	18/02/2017	PM / P. team	ON schedule
Final Delivery	Project execution finished	Execution work complete	20/03/2018	PM / P. team / co	ON schedule
Close Project	End of the project	Closure Report	31/03/2019	PM / P. team / co	ON schedule